

August 5, 2017

Dear M.A.M.Ed., M.S.M.T., and Certificate students,

I hope you are enjoying your summer! Regardless of whether you are a new or continuing student (or perhaps still debating whether to join us), you probably have questions about our programs. Hopefully they are all answered below. To help you find the information you need, this letter is divided into the following sections:

- (1) ID Cards and ID Services**
- (2) Register as early as possible**
- (3) What to do after receiving your acceptance letter**
- (4) M.A.M.Ed./M.S.M.T. schedules for the 2016-2017 academic year**
- (5) Tuition**
- (6) Dropping courses**
- (7) Parking at Lincoln Park**
- (8) Graduation requirements and applying for graduation**
- (9) Certification/Licensure**
- (10) Teaching at community colleges**
- (11) Tuition discounts for teachers in Chicago**
- (12) Double-Demon Discount**

(1) ID Cards and ID Services – ID services is located in Room 109 of the Student Center (2250 N. Sheffield). The office is open many hours on weekdays and will also be open from 9 AM – 3PM on Sunday, August 27 and Saturday, September 2. At ID Services, you can pick up your DePaul ID card and/or reset your CampusConnect password. You should bring a photo ID with you. The Ventra Card for new students should be available about 5-7 business days later. For continuing students, the Ventra Card should be activated when the quarter begins. If you have questions about your ID or Ventra card, you can call ID Services at 773-325-7466.

(2) Register as early as possible - Each quarter, please try to register as early as possible. If you have any registration problems, my email address is jbergen@depaul.edu and my phone number is 773-325- 4218. If you contact me **before** the registration deadline, it should be fairly easy to solve the problem. The DePaul 2017-18 academic calendar is at <http://offices.depaul.edu/oaa/academic-calendar/Pages/Full-Year-2017-2018.aspx> and it lists the deadlines for registration and tuition. There will be a \$100 penalty for late tuition payments. If you have any problems, please email me (jbergen@depaul.edu) as soon as possible and **include your 7-digit DePaul ID number.**

(3) What to do after receiving your acceptance letter - Your next step in the registration process is to obtain a USERID and PASSWORD from I.D. Services at one of our campuses. Then log in to D2L (Desire to Learn) at <http://d2l.depaul.edu> to obtain detailed information about your course(s). Some information, such as textbook options and faculty information, may already be available there.

(4) M.A.M.Ed./M.S.M.T. schedules for the 2017-2018 academic year – Dates and times for all courses in the M.A.M.Ed. program can be found at <http://condor.depaul.edu/jbergen>. Some M.S.M.T. students will be taking MAT 451, 452, &/or 470. Please contact me if you need to know that days/times that these **evening** courses meet.

In the Fall Quarter of 2017, most first year students will take MAT 610 &/or MAT 660 and most second year students will take MAT 640 &/or MAT 680. Please contact me if you have any questions. Some courses in the M.A.M.Ed./M.S.M.T. programs begin before the official starting date for courses listed in the academic calendar and at CampusConnect. Therefore, you should review the M.A.M.Ed./M.S.M.T. schedules to make sure you know the correct starting date for each of your courses.

(5) Tuition – For the 2017-2018 academic year, the tuition for each 4 credit hour course is \$2840. There will also be some additional fees on your tuition bill. Tuition is due on Friday, September 1 (even if you haven't received a bill yet). If you register after September 1, then your tuition is due within 24 hours of registration. If you wish, you can pay your tuition bill at CampusConnect.

(6) Dropping courses – Due to the unusual start date of most M.A.M.Ed./M.S.M.T. courses, we will have a customized academic calendar for our programs to deal only with the last day to add, last day to drop without penalty, and last day to withdraw. The Fall portion of this calendar will be available at <http://condor.depaul.edu/jbergen>.

(7) Parking at Lincoln Park - Please go to the website http://parkingservices.depaul.edu/student_parking/index.asp to read about parking regulations and to apply for a **free** evening/weekend parking permit.

(8) Graduation requirements and applying for graduation – The M.A.M.Ed./M.S.M.T. programs require a grade point average of at least 2.5. The lowest passing grade in each M.A.M.Ed./M.S.M.T. course is C-. However, Illinois will not accept any grade lower than C for state certification. The M.A.M.Ed. program requires 12 courses and the M.S.M.T. program requires all the M.A.M.Ed. courses plus 5 additional ones. M.A.M.Ed. students may, with the permission of the program director, use some courses in the M.S.M.T. program to replace courses in the M.A.M.Ed. program.

Please contact me whenever you have any questions regarding which courses to take. You will need to apply for graduation at CampusConnect several months before you finish the program. Information about graduation, including the dates by which you need to apply, can be found at <https://offices.depaul.edu/depaul-central/student-resources/faq/Pages/applying-for-graduation.aspx>.

(9) Certification/Licensure – If you wish to obtain state certification to teach secondary mathematics then, in addition to the courses you take in the M.A.M.Ed. program, you

will need to work with a school/college of education. If you work with the DePaul College of Education, you should contact Kevin McCann (kmccann4@depaul.edu, 773-325-4156) as soon as possible. My understanding is that the required education courses are T&L 425, SCG 406, LSI 446, BBE 501, TCH 473, TCH 483, TCH 495, T&L 525, and Student Teaching. However, you can obtain your certification through a College of Education other than DePaul's. If you are certified in an area other than secondary mathematics, you should check with your previous institution or DePaul's College of Education to see how many additional education courses are required in your case.

(10) Teaching at community colleges – The M.S.M.T program was designed for career-changers interested in teaching mathematics at the community college level. It consists of the 12 courses in the M.A.M.Ed. program plus 5 additional mathematics courses (of which 451, 452, 470 are only offered in the evening). Please note that the total number of courses, 17, is less than the number required to receive the M.A.M.Ed. degree along with state certification to teach at the secondary level. Please let me know if you have any interest in pursuing this option. We have a very good relationship with the City Colleges of Chicago and quite a few M.A.M.Ed./M.S.M.T. students have worked for the City College of Chicago during their time at DePaul. If you are already a M.A.M.Ed. graduate, you can take the additional courses (at a 25% discount) required for the M.S.M.T. degree and earn the Certificate in Mathematics for Community College Teaching.

(11) Tuition discounts for teachers in Chicago - If you teach in Chicago, either public or private at the K-12 level, 25% tuition waivers will be available as long as funds remain. I am hopeful that there will be sufficient funds for the entire 2017-2018 academic year. If you are eligible, please email me at the start of each quarter with your name, DePaul ID #, the M.A.M.Ed./M.S.M.T courses you are taking that quarter, and the name of the school at which you teach.

(12) Double-Demon Discount – If you already have a DePaul degree, then you can receive a 25% discount in your courses leading to the M.A.M.Ed./M.S.M.T degrees. This discount also applies to students in the certificate program.

Best wishes,

Jeffrey Bergen,
Professor of Mathematics
Director, M.A.M.Ed./M.S.M.T. Programs